Risk register - Waste Services Mobilisation

Created By:- Justin Dudley

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				Initial								South Harns Boreeth	
	_			Ratir	ing at point I	logged				Risk ra	ting after tre	atment	
ID	Date logged	Risk Description	Risk Owner	Likelihood	Impact	Risk Rating	Proximity	Mitigations  Key staff involved in drawing up task list which should	Proximity	Likelihood	Impact	Risk Rating	Update
			1	l '	1	1		cover most of Scope objectives, ongoing review will		1			1
1.1	24/12/18	Scope changes may arise during project.	1	4	3	12	6 months	draw out further actions as necessary.	3 months	3	3	9	1
		Client may introduce significant change during project (positive						Weekly progress meetings arranged to monitor progress					
1.2	24/12/18	or negative).	1	3	3	9	6 months	against Project plan	3 months	2	3	6	
		Unexpected interactions may occur at key interfaces. Data		,		į.		FCC will design a new platform to meet our needs as the					
		inconsistencies across interfaces may require rework and	IT Stream/	l '	1	1		'Member of Public' app does not deliver what we want.		1 '			1
		cause a delay in the delivery of the IT solution.	Case	l '	1	1		This could cause a delay to the delivery of the IT		1 '			1
1.3	24/12/18		managers	3	4	12	6 Months	solution.	3 months	3	4	12	1
			1	l '	1	1		Method statements outline the solution and as long as		1 '			
			1	l '	1	1		we ensure this is what is delivered then the contract		1 '			
1.4	24/12/18		1	,	4	- 1	6 Months	monitoring will audit the performance of the contractor.	3 months	,	3		
1.4	24/12/18	Final solution may not meet performance requirements.	$\vdash$		-	8	6 Months		3 months		3	ь	4
	_		_	Η,		_							
Man	agement Risk 2.0												
		Project management systems may not be adequate to support	1	l '	1	1		Lessons learnt from previous stages have informed the		1 '			1
2.1	24/12/18	project requirements.		3	4	12	6 Months	methodology for the implementation stage	3 months	2	4	8	
		Poor decision-making may result in inappropriate task	1	l '	1	1		Helen and Jane have been requested to oversee all work		1 '			1
2.2	24/12/18	allocation.	$\overline{}$	3	4	12	6 Months	steams.	3 months	2	4	8	
	24/4-11-	Project may be given inappropriate priority within the		'۔ ا	1 -	40		In the state of th		1 .			
2.3		programme.	$\vdash$	2	5	10	6 Months	Unlikely as forward plan is already in place	3 months	1	5	5	
2.4	24/12/18	Other projects may divert key resources  Business-as-usual demands may reduce project funding or		- 2	5	10		Unlikely as forward plan is already in place	3 months	1	5	- 5	
2.5	24/12/19	Business-as-usual demands may reduce project funding or contingency.		2		12		This will be closely monitored	3 months	2		8	
23	27/12/10	and and a second		3	_		<b>-</b>				- "		
		Key resources may be unavailable when required. Specific skills		l '	1			Resources have been identified already and as long as	l	1	l		
2.6	24/12/18	may not be available when required.		3	3	9		business as usual doesn't increase we should be ok.	3 months	3	3	9	
	1				1								
				l '	1			Regular and Constant stream of dialogue in place and	l	1	l		
2.7	24/12/18	The client's requirement may be misunderstood.	-	3	4	12		the contract is insitu in West Devon and experienced	3 months	2	4	8	Maran barre 1 a
				l '	1			Use of the postal at the early stores since a	l	1	l		We now have a dedicated email inbox to take all project
2.8	24/12/10	Client may fail to provide required information on time.				12		Use of the portal at the early stages gives an audit trail and the team will monitor and chase when required.	3 months			4	email inbox to take all project enquires.
2.0	24/12/10	client may fail to provide required information on time.	_	1 3	-	12		and the team will monitor and thase when required.	3 IIIUIILIIS	_	- 4	-	enquires.
2.9	24/12/18	Health & safety legislation may change during the project.	1	1	4	4		Short project timescales means this is unlikely	3 months	1	4	4	
	2,7,23,20	The second secon											
		Corporate reputation incident may damage support for the	1	l '	1	1				1 '			
		project. Senior management may lose confidence in project	1	l '	1	1		Senior management involved at every stage and		1 '			
2.10	24/12/18			3	4	12		monitor all work streams.	3 months	1	4	4	
2.11	24/42/40	Appropriately process for Contract monitoring in place at the start of the Contract	1			12		Training plan in place, monitoring forms will be on 'all on mobile' for ease	3 months				1
2.11	24/12/10	start of the Contract	$\vdash$			12		Illobile for ease	3 IIIOIILIIS		4	٥	Training already started and a co
		Appropriately trained staff for Contract monitoring in place at	1	l '	1	1		Training plan in place, monitoring forms will be on 'all on		1 '			happen in may to moderate sco
2.11	24/12/18	the start of the Contract	1	3	4	12		mobile' for ease.	3 months	1	4	4	improvements
Con	mercial Risk 3.0		$\vdash$	<u> </u>	—								
			1	l '	1	1		Regular review process in place with page turn session		1 '			1
3.1	24/12/19	Contractual terms may contain internal inconsistencies.	1			12		organised before final submission to contractor.	2 Months				1
J. 1	2-1/12/10	Contractor terms may contain internal inconsistences.	_	T - 3				Work streams in place with leads to help drive a	LIVIOIILIIJ	_	,	-	
			1	l '	1	1		consistent approach. Also regular Work stream lead		1 '			1
3.2	24/12/18	Other departments may not deliver as expected.	1	3	4	12		meetings in place to share progress.	2 Months	2	4	8	1
								Highly unlikely as financial checks have been done at		,			
3.3	24/12/18	A key supplier may go out of business.	1	1	5	5				1 4			
								regular points in the process	2 Months	1	5	5	
3.4	24/12/18			1 1				Sub contractors already aware of the situation and on		1	5	5	
		Key subcontractors may refuse to work together.		2	4	8		regular points in the process  Sub contractors already aware of the situation and on board with the process	2 Months 2 Months	2	5	5 8	
		Changes in client personnel may require additional project		2	4	8		Sub contractors already aware of the situation and on board with the process	2 Months	2	4	8	
3.5	24/12/18	Changes in client personnel may require additional project management effort.		2	4	8		Sub contractors already aware of the situation and on		2	4	5 8 6	
		Changes in client personnel may require additional project management effort. Changes in legislation may impose changes in the solution		2	3	6		Sub contractors already aware of the situation and on board with the process  Unlikely at this stage	2 Months 2 Months	2	4	5 8 6	
3.6		Changes in client personnel may require additional project management effort. Changes in legislation may impose changes in the solution (positive or negative).		2 2	3	8 6 9		Sub contractors already aware of the situation and on board with the process	2 Months	2 2	3	5 8 6 3	
	24/12/18	Changes in client personnel may require additional project management effort.  Changes in legislation may impose changes in the solution (positive or negative).  Interest rates may change during the project (favourably or		2 3	3	8 6 9		Sub contractors already aware of the situation and on board with the process  Unlikely at this stage	2 Months 2 Months	2 2 1	3	5 8 6 3	
3.6	24/12/18	Changes in client personnel may require additional project management effort. Changes in legislation may impose changes in the solution (positive or negative). Interest rates may change during the project (favourably or unifavourably).		2 2 3	3 3 2	8 6 9		Sub-contractors afready aware of the situation and on board with the process  Unlikely at this stage  Unlikely due to short timescales  Contract price agreed	2 Months 2 Months 2 Months	2 2 1	3 3	5 8 6 3	
3.6	24/12/18 24/12/18 24/12/18	Changes in clief for a management and formation and project management in legislation may impose changes in the solution [positive or negative). Interest rates may change during the project (flavourably or unifracourably). Political factors may influence senior management support for the project.		2 2 3	3 3 2	8 6 9 4		Sub-contractors already aware of the situation and on board with the process  Unlikely at this stage  Unlikely due to short timescales	2 Months 2 Months 2 Months 2 Months 2 Months 2 Months	2 2 1 1	3 3 2 3	5 8 6 3 2	
3.6	24/12/18 24/12/18 24/12/18	Changes in client personnel may require additional project management effort. Changes in legislation may impose changes in the solution (positive or negative). Interest rates may change during the project (flavourably or unfavourably). Political factors may influence senior management support for		2 2 3, 2 3	3 3 2 3 3	8 6 9 4 9		Sub-contractors afready aware of the situation and on board with the process Unlikely at this stage Unlikely due to short timescales Contract price agreed Protect Board will remain in place to give political advice	2 Months 2 Months 2 Months 2 Months	2 2 1 1 2 2	3 3 2 3 3	5 8 6 3 2 6 3	
3.6 3.7 3.8 3.9	24/12/18 24/12/18 24/12/18 24/12/18	Changes in client personnel may require additional project management effort. Changes in legislation may impose changes in the solution (gootkee or negalities). Interest rates may change during the project (flavourably or uniforwardably). Political factors may influence senior management support for the project. Local resources/companies may lack the required skills.		2 2 3 2 2	3 3 2 3 3	8 6 9 4 9		Sub contractors already aware of the situation and on board with the process Unilkely at this stage Unilkely at this stage Contract price agreed Project Board will remain in place to give political advice and guidance.	2 Months	1 2 2 1 1 2 2	3 3 2 3 3	5 8 6 3 2 6 3	
3.6 3.7 3.8 3.9	24/12/18 24/12/18 24/12/18 24/12/18 24/12/18	Changes in client personnel may require additional project management of the inguistion may impose changes in the solution (gootstee or negative). Interest rates may change during the project (favourably or untilwourably). Political factors may influence senior management support for the project of the project of the project of Local resource/companies may lack the required skills. Code in resource/companies may lack the required skills.		2 2 3 2 2 3 2	3 3 2 3 3	8 6 9 4 9 6		Sub contractors already aware of the situation and on board with the protection of the situation and on board with the protection of the situation of the situa	2 Months	1 2 2 1 1 2 2 1 1 2 2	3 3 2 3 3 4	5 8 6 3 2 6 3 8	
3.6 3.7 3.8 3.9	24/12/18 24/12/18 24/12/18 24/12/18 24/12/18	Changes in client personnel may require additional project management effort. Changes in legislation may impose changes in the solution (gootkee or negalities). Interest rates may change during the project (flavourably or uniforwardably). Political factors may influence senior management support for the project. Local resources/companies may lack the required skills.		2 2 3 2 2 3 2 2 3 3	3 3 2 3 3 3 4	8 6 9 4 9 6 12 9		Sub contractors already aware of the situation and on board with the process Unilkely at this stage Unilkely at this stage Contract price agreed Project Board will remain in place to give political advice and guidance.	2 Months	2 2 1 1 2 2 1 1 2 3	3 3 2 3 3 4	5 8 6 3 2 6 3 8 9	
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3.6 3.7 3.8 3.9 3.10 3.11	24/12/18 24/12/18 24/12/18 24/12/18 24/12/18	Changes in client personnel may require additional project management effort. Changes in legislation may impose changes in the solution (goother or regular). Interest rates may change during the project (flwourably or unafwourably). Political factors may influence senior management support for the project. Local resources/companies may lack the required skills. Pressure groups/ opposition may disrupt project progress. Force majeure event may occur, disrupting the project.		2 2 3 2 3 2 3 3 3	3 3 2 2 3 3 4 4 3			Sub contractors already aware of the situation and on board with the protection of the situation and on board with the protection of the situation of the situa	2 Months	2 2 1 1 2 1 2 1 2 3	3 3 2 3 3 3 4 4	5 8 6 3 2 6 3 8 9	internally in order to get
3.6 3.7 3.8 3.9	24/12/18 24/12/18 24/12/18 24/12/18 24/12/18	Changes in client personnel may require additional project management of the inguistion may impose changes in the solution (gootstee or negative). Interest rates may change during the project (favourably or untilwourably). Political factors may influence senior management support for the project of the project of the project of Local resource/companies may lack the required skills. Code in resource/companies may lack the required skills.		2 2 3 2 2 3 2 2 3 3 3 3	3 3 2 2 3 3 4 4 3	9		Sub contractors already aware of the situation and on board with the protein of the situation and on board with the protein of the situation o	2 Months	2 2 1 1 2 2 1 2 2 3	3 3 3 2 2 3 3 4 4	5 8 6 3 2 6 3 8 9	
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3.6 3.7 3.8 3.9 3.10 3.11	24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 01/03/19	Changes net left per- management in legislation may impose changes in the solution (possible or negative). Interest rates may change during the project (flavourably or undersourably). Interest rates may change during the project (flavourably or undersourably). The project is the project of the project of the control of the project of the project of the project of the the project.  Pressure groups/ opposition may disrupt project progress. Force majeure event may occur, disrupting the project.  T&C's not being ready for the contract signing date.  In light of the contract award the current supplier of Agency		2 3 2 3 2 3 3 3 3	3 3 2 3 3 3 4 4	9		Sub contractors already aware of the situation and on board with the protection and common with the protection of the common of	2 Months	2 2 2 1 1 2 1 2 3	3 3 3 2 3 3 4 3 4 4	5 8 6 3 2 6 3 8 9	internally in order to get immediate decisions.  An arrangement have been
3.6 3.7 3.8 3.9 3.10 3.11	24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 01/03/15	Changes in client personnel may require additional project management effort.  Changes in legislation may impose changes in the solution (possible or negative) interest rates may change during the project (favourably or undavourably). Political factors may influence senior management support for the project.  Local resources/companies may tack the required skills.  Pressure groupd apposition may disrupt project progress.  Force malgure event may occus, disrupting the project.  TAC's not being ready for the onchect significant date.  In light of the contract award the current supplier of Agency staff place their staff as Excel Projects.		2 2 3 2 2 3 2, 3 3 3	3 3 2 3 3 4 4 3	9		Sub contractors already aware of the situation and on board with the processor.  Unlikely at this stage.  Unlikely at this stage.  Unlikely at this stage.  Contract price agreed Project Board will remain in place to give political advice and guidance.  Unlikely  Common Stanlprotocol in place.  NIA  Hellen to raise urgency with FCC Director to speed up the flow of information.  Ask FCC to negotiate a contract with our supplier to	2 Months	1 2 2 1 1 1 2 2 3 3 2 2	3 3 3 2 3 3 4 3	5 8 6 3 2 6 3 8 9	internally in order to get immediate decisions.
3.6 3.7 3.8 3.9 3.10 3.11	24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 01/03/15	Changes net left per- management in legislation may impose changes in the solution (possible or negative). Interest rates may change during the project (flavourably or undersourably). Interest rates may change during the project (flavourably or undersourably). The project is the project of the project of the control of the project of the project of the project of the the project.  Pressure groups/ opposition may disrupt project progress. Force majeure event may occur, disrupting the project.  T&C's not being ready for the contract signing date.  In light of the contract award the current supplier of Agency		2 2 3 2 3 2 3 3 3 3	3 3 3 2 2 3 3 3 4 4 3	9		Sub contractors already aware of the situation and on board with the protection.  Unlikely at this stage  Unlikely due to short timescales  Contract price agreed  Project Board will remain in place to give political advice and guidant will remain in place to give political advice and guidant.  Commis Plany iprotocol in place.  N/A  Helen to raise urgency with FCC Director to speed up the flow of information.  Ask FCC to negotiate a contract with our supplier to maintain continuity.	2 Months	1 2 2 1 1 1 2 2 3 3 2 2 1 1 1	3 3 3 2 3 3 3 4 4	5 8 6 3 2 6 3 8 9	internally in order to get immediate decisions.  An arrangement have been reached with another agency firm.
3.6 3.7 3.8 3.9 3.10 3.11	24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 01/03/15	Changes in client personnel may require additional project management effort.  Changes in legislation may impose changes in the solution (possible or negative) interest rates may change during the project (favourably or undavourably). Political factors may influence senior management support for the project.  Local resources/companies may tack the required skills.  Pressure groupd apposition may disrupt project progress.  Force malgure event may occus, disrupting the project.  TAC's not being ready for the onchect significant date.  In light of the contract award the current supplier of Agency staff place their staff as Excel Projects.		2 2 3 2 3 2 3 3 3 3 3 3	3 3 3 2 2 3 3 4 3 3	12		Sub contractors already aware of the situation and on board with the protections of the situation and on board with the protection of the situation and on board with the protection of the situation of the situa	2 Months	1 2 2 1 1 2 2 3 3 2 2 1 1 1	3 3 3 2 3 3 4 4 4	5 8 6 3 2 6 3 8 9	internally in order to get immediate decisions.  An arrangement have been reached with another agency firm.  Request has been made to
3.6 3.7 3.8 3.9 3.10 3.11 3.12	24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 01/03/19 o1/03/19	Changes in client personnel may require additional project management for legislation may be impose changes in the solution (gootstee or negative). Interest rates may change during the project (favourably or unifavourably). Prollical factors may influence senior management support for the project. Local resource/companies may lack the required skills. Local resource/companies may lack the required skills. For the project continues of the project. The project continues of the project continues of the project configuration of the project. Tacks not being ready for the contract signing date.  In light of the contract award the current supplier of Agency staff place their staff elsewhere to protect their staff as FCC don't have a contract with them.		2 2 3 2 3 2 2 3 3 3 3	3 3 2 2 3 3 4 3 3	12		Sub contractors already aware of the situation and on board with the protection of the situation and on board with the protection of the situation of the situa	2 Months	1 2 2 1 1 2 2 3 3 2 2 1 1 1 1 1 1 1 1 1	3 3 3 2 2 3 3 3 4 4 4 4	5 8 6 3 2 6 3 8 9	internally in order to get immediate decisions.  An arrangement have been reached with another agency firm.  Request has been made to Devon County to supply a
3.6 3.7 3.8 3.9 3.10 3.11 3.12 4.1	24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 01/03/15 ternal Risk 4.0 01/02/15	Changes in client personnel may require additional project management effort.  Changes in legislation may impose changes in the solution (possible or negative) interest rates may change during the project (favourably or undavourably). Political factors may influence senior management support for the project.  Local resources/companies may tack the required skills.  Pressure groupd apposition may disrupt project progress.  Force malgure event may occus, disrupting the project.  TAC's not being ready for the onchect significant date.  In light of the contract award the current supplier of Agency staff place their staff as Excel Projects.		2 2 3 2 3 2 3 3 3 3	3 3 2 3 3 3 4 4 4	12 12 12		Sub contractors already aware of the situation and on board with the protections of the situation and on board with the protection of the situation and on board with the protection of the situation of the situa	2 Months	1 2 2 1 1 1 2 2 3 3 2 2 2 1 1 3 3 3	3 3 3 2 3 3 3 4 4 4 4 4	5 8 6 3 2 6 3 8 9 8 8	internally in order to get immediate decisions.  An arrangement have been reached with another agency firm.  Request has been made to
3.6 3.7 3.8 3.9 3.10 3.11 3.12 4.1 4.2 4.3	24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 01/03/19 ternal Risk 4.0 01/02/15	Changes in client personnel may require additional project management for legislation may be impose changes in the solution (gootstee or negative). Interest rates may change during the project (favourably or unifavourably). Prollical factors may influence senior management support for the project. Local resource/companies may lack the required skills. Local resource/companies may lack the required skills. For the project continues of the project. The project continues of the project continues of the project configuration of the project. Tacks not being ready for the contract signing date.  In light of the contract award the current supplier of Agency staff place their staff elsewhere to protect their staff as FCC don't have a contract with them.		2 2 3 2 2 3 3 3 3 3 3	3 3 2 3 3 3 4 4 3	12 12 12 0		Sub contractors already aware of the situation and on board with the protection of the situation and on board with the protection of the situation of the situa	2 Months	1 2 2 1 1 2 2 3 3 3 2 2 2 1 1 3 3	3 3 3 2 2 3 3 3 4 4 4 4 4	5 8 6 3 2 6 3 8 9 8 9	internally in order to get immediate decisions.  An arrangement have been reached with another agency firm.  Request has been made to Devon County to supply a
3.6 3.7 3.8 3.9 3.10 3.11 3.12 4.1	24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 24/12/18 01/03/19 ternal Risk 4.0 01/02/15	Changes in client personnel may require additional project management for legislation may be impose changes in the solution (gootstee or negative). Interest rates may change during the project (favourably or unifavourably). Prollical factors may influence senior management support for the project. Local resource/companies may lack the required skills. Local resource/companies may lack the required skills. For the project continues of the project. The project continues of the project continues of the project configuration of the project. Tacks not being ready for the contract signing date.  In light of the contract award the current supplier of Agency staff place their staff elsewhere to protect their staff as FCC don't have a contract with them.		2 2 3 2 2 3 3 3 3 3 3	4 3 3 2 3 3 4 4 4 4	12 12 12		Sub contractors already aware of the situation and on board with the protection of the situation and on board with the protection of the situation of the situa	2 Months	1 2 2 1 1 2 2 3 3 3 2 2 1 1 1 3 3 3 3 3	3 3 3 3 2 2 3 3 3 4 4 4 4 4	5 8 6 3 2 6 3 8 9 8 9	internally in order to get immediate decisions.  An arrangement have been reached with another agency firm.  Request has been made to Devon County to supply a
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